

- 3) integrate thinking and writing skills into course content where appropriate;
- 4) use multi-media resources, including computers, where appropriate; regular workload may include evening and weekend classes, continuing education classes, distance education classes, perform other teaching-related duties that include, but are not limited to, preparing course syllabi and maintaining office hours for academic advising and for conferring with students about course work; prepare graduating students for certification exam.

- Nonteaching duties include: curriculum design, and student advisement and
 - 1) working collegially to provide service to the department and college,
 - 2) engaging in professional development and professional or scholarly activities related to one's discipline or teaching
 - 3) engaging in public service related to one's professional status and/or expertise.

Minimum Qualifications

- Bachelor's degree in Occupational Therapy (OT)* AND
 1. NOTE: The master's degree is not limited to a master's degree in occupational therapy.
 2. * A master's degree or a baccalaureate degree that was awarded prior to July 1, 2015, from an institution that was not regionally or nationally accredited, is considered acceptable to meet this standard; for degrees from institutions in countries other than the United States, ACOTE® will determine an alternative and equivalent external review process.
- 3 years of documented experience in field work supervision or 3 years of experience in teaching, curriculum development and administration in an accredited OT or OTA program AND
- Current OTA or OT Hawai'i State licensure
- If no qualified applicants are available, others may be considered on an "Acting" basis.

Desirable Qualifications

- Current COTA (Certified Occupational Therapy Assistant) Hawaii State licensure
- At least 2 years of clinical practice experience as an occupational therapist or occupational therapy assistant.
 1. According to ACOTE Standards A.2.4: This individual must be an occupational therapist or occupational therapy assistant who is licensed or otherwise regulated according to regulations in the state(s) or jurisdiction(s) in which the program is located. The academic fieldwork coordinator must have at least 2 years of clinical practice experience as an occupational therapist or occupational therapy assistant and hold a minimum of a baccalaureate degree awarded by an institution that is accredited by a USDE-recognized regional or national accrediting body.
- Successful teaching and clinical experience in Occupational Therapy/Occupational Therapy Assistant practice
- Knowledge of and recent experience working in pediatric occupational therapy practice and with OTA's Accreditation Council of OT Education (ACOTE) Standards
- Experience with program budgeting, knowledge of curriculum development, tests and measurements
- Sensitive to needs of diverse student population
- Skill in communicating effectively with students, faculty, staff and clinical personnel;
- Ability to maintain effective working relationships;
- Familiarity with information and other technological trends and developments in the field;
- Leadership, vision, and skills to represent the program statewide and at the national level.

To Apply:

Click on the "Apply" button on the top right corner of the screen to complete an application and attach required documents. In addition to the Application, applicants must attach the following:

1. A one- to two-page statement outlining ways in which you meet the minimum and desirable qualifications; and
2. Official graduate and undergraduate transcript(s) showing degree and coursework to date

appropriate to the position (copies of official transcripts are acceptable; however, original official transcripts will be required at the time of hire.) Transcripts issued outside the United States of America require a course-by-course analysis with an equivalency statement from an agency having membership with the National Association of Credential Evaluation Services, Inc., verifying the degree equivalency to that of an accredited institution within the USA. Expense of the evaluation shall be borne by the applicant.

- On-line transcripts or academic record/grade summaries will NOT be accepted.
- Diplomas and copies will NOT be accepted.
- Unofficial transcripts will NOT be accepted.

3. Optional letters of recommendation.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

NOTE: If you have not applied for a position before using NEOGOV, you will need to create an account.

Inquiries:

Lisa Radak, Dean of Health Academic Programs, lradak@hawaii.edu or (808)734-9575.

EEO/AA, CLERY ACT, ADA:

The University of Hawai'i is an [Equal Opportunity/Affirmative Action Institution](#) and is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, citizenship, disability, genetic information, marital status, breastfeeding, income assignment for child support, arrest and court record (except as permissible under State law), sexual orientation, domestic or sexual violence victim status, national guard absence, or status as a covered veteran. For more information or inquiries regarding these policies, please refer to the following link: <http://www.hawaii.edu/offices/eoo/eoo-coordinators/>

Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai'i may be viewed at: <https://www.hawaii.edu/titleix/help/campus-security/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.

Accommodation Request: The University of Hawai'i complies with the provisions of the Americans with Disabilities Act (ADA). Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact the EEO coordinator directly. Determination on requests for reasonable accommodation will be made on a case-by-case basis. For further information, please refer to the following link: <https://www.hawaii.edu/offices/eoo/accommodation-request/>

Kapi'olani Community College does not discriminate on the basis of age, race, sex, color, national origin, or disability in its programs and activities. For more information or inquiries regarding these policies, contact Section 504 Coordinator, (808) 734-9575, 4303 Diamond Head Road, 'Ilima 209, Honolulu, HI 96816; Title IX Coordinator, (808) 734-9542, 4303 Diamond Head Road, 'Iliahi 116.

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APPLICATIONS MAY BE FILED ONLINE AT:
workatuh.hawaii.edu

Position #2021-00264
INSTRUCTOR, CC (OCCUPATIONAL THERAPY ASSISTANT,
ACADEMIC FIELDWORK COORDINATOR, #86384)
LR

Honolulu, HI 96822

uhneogov@hawaii.edu
