

Occupational Therapy Association of Hawaii Board Meeting Agenda
Saturday, January 16, 2021
Virtual Zoom Meeting, 8:00 a.m.

| Issue | Presenter | Action | Outcome |
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| | | Information (I), Approve (A) | |
| Call to Order 8:05 a.m. | H. Valentine | | |
| Call for Quorum | H. Valentine | A | Quorum was established. Present today: H. Valentine, J. Kamiya, S. Nakata, C. Nagatori, V. Tully, S. Abodaca, J. Ing Uemura, M. Reed, A. Sakata, B. Nakamura, K. Crosson Unable to attend: S. Kamitaki, K. Whitaker, C. Agena, P. Anderson |
| Approval of Minutes from November 7, 2020 | H. Valentine | A | H. Valentine motioned to approve. S. Nakata seconded the motion. Motion approved unanimously. |
| Approval of Agenda for January 16, 2021 | H. Valentine | A | H. Valentine motioned to approve. K. Crosson seconded the motion. Motion approved unanimously. |
| President's Report | H. Valentine | | Western Regional OT Spring Symposium (WROTSS) <ul style="list-style-type: none"> • WROTSS will be entirely virtual in 2021. All OTAH membership should know about this upcoming conference. • Alert Ed Committee • Hilary to seek out marketing and will send to Virginia to email out to membership. Review of Legislative keywords <ul style="list-style-type: none"> • The Legislative session begin Wednesday 1/20/21 – April 29, 2021. • OTAH to provide Joy Gold with an updated list of terms to search the current legislation for. She also is asking to add in a description for each term. See attached document. OTAH Website Proposal <ul style="list-style-type: none"> • A workgroup was formed after the November 7, 2020 Board meeting to address Motion submitted by H. Valentine regarding OTAH Facebook pages. At the November meeting, it was decided that a workgroup be formed to address updating current website and integrating social media platform(s) into the website. • See attached proposal from workgroup. • Discussion: <ul style="list-style-type: none"> ○ J. Kamiya-5-6 years ago the current OTAH website was created as a central |

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| | | | <p>communication site where members and the public could post. Prior to the current website, OTAH paid a webmaster to manage an OTAH website. This current Wordpress website links to Twitter and Facebook. The pressing need is for OTAH members to sign up and help be admins and manage the website. Wordpress costs \$150/year.</p> <ul style="list-style-type: none"> ○ S. Nakata- perhaps build upon what we already have and the website workgroup can work with Joni to help update and maintain website. ○ Zoom chat and live discussion with Board members concludes that a Technology committee to be formed and will complete the following: <ul style="list-style-type: none"> ● Identify initial committee members including student volunteers ● Committee will send notification to membership requesting additional volunteers and begin recruitment for content creation ● Committee will establish roles and tasks of committee to be approved by board ● Committee will send J. Kamiya updated Board Member Bios and Pictures by 2/15/21 |
| Treasurer's Report | S. Kamitaki | | <p>Report sent via email: Wells Fargo account (Nov 30, 2020 end period): \$164,811.72 Main checking account: \$17,046.87 PAC checking account: \$6,695.21</p> <p>“I recently transferred over our PAC donations from the main account which came out to \$555.00 as well as 20% of the membership dues which was \$975.00. Our accountant is currently working on the 1099 forms (nonemployee compensation), so the w-9 for Cathleen Johnson was submitted. Our bookkeeper is working on our mid-year financial report which should be completed later this week.”</p> |
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| AOTA Representative Report | M. Reed | | <p>AOTA is currently working on task groups. Updates:</p> <ul style="list-style-type: none"> • There is a new conference called Inspire, which is an online conference. It may be an in-person event held in California, but is dependent on Covid-19. Registration: www.aota.org/conference-events/inspire.aspx • Bios for elections are available at www.aota.org/aboutAOTA/Get-involved/elections.aspx • AOTA will be meeting next in April. Let Michelle know if you have any questions. |
| <p>Board of Directors Report</p> <ul style="list-style-type: none"> • Neighbor Islands • Honolulu | <p>C. Nagatori</p> <p>S. Nakata</p> | | <p>Requesting list of members on Neighbor Islands. Jeannette to send Claire list of these members.</p> <p>Steve to begin report for Honolulu at next meeting.</p> |
| <p>Committee Reports</p> <ul style="list-style-type: none"> • Education • Finance • Membership • Elections/nominations • PR • Legislation | <p>K. Whitaker</p> <p>S. Kamitaki</p> <p>J. Ing Uemura</p> <p>C. Agena</p> <p>P. Anderson/</p> <p>J. Kamiya</p> <p>A. Sakata/V. Tully</p> | | <p>Education (via email from K. Whitaker)</p> <p>1) Survey monkey 25 responses: majority preferred Saturday morning time (between 8am-11am) for the quarterly OTAH membership educational meetings. Committee decided on Saturday Feb 13, 2021, 9am-10am time. Topic of discussion: OT and Covid 19 telehealth, telehealth documentation, telehealth insurance coverage. *need to send out the info to membership* Kari will schedule the Zoom meeting and send out to membership. She will also be facilitator and Wendy will be co-host to help with organization during the meeting. We got some general meeting rules as well.</p> <p>2) 2021 Oct conference date, either 9th or 16th. Planning on it being virtual, using Zoom meeting instead of webinar, have added capabilities of breakout sessions. Speaker ideas: Thom Fisher (Dean School of Public Health Indiana S. Bend) - Kevin to email; Yolanda Griffiths (professor Creighton) - Kara to contact; Amy Lamb?; Sheryl Shook-Kari to email</p> <p>3) New Ed committee members: Irene Arseneau, Kevin Kathman, Kristen Keech, Tiffany Kawaguchi, Fran Macalintal, Stephanie Apodaca</p> |

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| | | | <p>Finance</p> <ul style="list-style-type: none"> • Change in American Savings Bank signers from previous President Steven Nakata to new President Hilary Valentine. Second signer remains as Treasurer, Stacie Kamitaki <p>Membership</p> <p>1 more member joined since December.</p> <ul style="list-style-type: none"> • 2020- currently 74 members • 2019- final count was 87 <p>PR</p> <ul style="list-style-type: none"> • Not able to do outreach at this time due to COVID-19. On hold for now. <p>Legislation</p> <ul style="list-style-type: none"> • By Law update- Virginia and Avis are working on this. Currently reviewing the Hawaii Statutes. |
| Task Force Reports | | | NA |
| Old Business: | | | NA |
| New Business: 1) Motions | | | NA |
| Announcements: | | | From Michelle: Thank you to all who supported the OTAH Conference. Thank you to Kari and the Ed Committee. |
| Meeting Adjourned at 9:23 a.m. | | | |
| Next Meeting Date: TBD | | | |

Respectfully Submitted by Kara Crosson

OTAH 2021 Session Legislative Issues

1. Practice Issues: Relating to nursing, OTs, OTAs, PTs, PTAs, Athletic Trainers, Social Workers (LSW), SLP, Recreational therapy, Psychology, and Chiropractors
 - Any legislation involving these professions can impact OT.
2. Hawaii Health Systems Corporation
 - Many OTR/COTAs are employed under this system in Hawaii.
3. Reimbursement
 - Any changes to reimbursement legislation directly impacts OT.
4. Compact of Free Association (COFA)
 - Federal program for healthcare to Micronesian population. OT's frequently work with this population.
5. Disabilities
 - OTs work with individuals with disabilities. We need to be informed on any legislation impacting this population.
6. Developmental Disabled Persons
 - OTs work with this population so we need to be informed on any legislation impacting these persons.
7. Elder Care
 - OTs work with this population so we need to be informed on any legislation impacting this population.
8. Preventive care, Health and Wellness
 - OTs work in prevention of illness and disability. Legislation involving preventive health care and/or health and wellness initiatives would be valuable information for the OT community.
9. Workers Compensation
 - OTs are commonly reimbursed through the workers compensation system, so we need to be informed on any legislation impacting WC.
10. Direct Access
 - OTs in a variety of settings have pushed for years for direct access to care for particular populations including home health and mental health. Changes in what type of providers may open cases and/or provide direct access care could impact this.
11. Mental Health
 - OTs work with this population so we need to be informed on any legislation impacting this population

NEW Terms

1. Rural Healthcare- there are currently no OTs on Lanai and limited access to OT on Molokai and certain areas of the Big Island, Maui, and Kauai. Legislation involving rural healthcare could impact this.
2. Telehealth- OTs across the state are currently providing essential and evidenced based care via telehealth and as a profession we want this access to continue beyond the pandemic.
3. COVID-19 patient care- Many patients with COVID-19 are likely to experience after effects of this disease that will impact their quality of life for years to come. OTs need to have a place at the table in care of these patients to ensure the best outcomes possible.
4. Unemployment for independent contractors and self-employed- OTs are business owners and independent contractors and have suffered great financial loss in certain circumstances with the pandemic.
5. School based therapy/ DOE therapists/ Early Intervention/ Pediatric therapy- OTs work within our schools and pediatric population and continued funding for their services are essential.
6. Women's and maternal health- This is an up and coming area of practice for OTs. Changes to women's' health and maternal care could impact OTs role with this population.

OTAH Website Overhaul Proposal from Work Group:

Work Group Members: Hilary Valentine, Stacie Kamitaki, Kara Crosson, Pamela Anderson, and Steph Apodaca

Process:

-Review and discussion of board member input- Steve, Virginia, Joni...

-Discussion regarding goals for updating website

- Provide up to date information, accessible means of communication for visitors to the website Blog or newsletter, OT education in HI, way to communicate, sending emails to membership

-Researched available options this included reaching out to ASAP, looking at other OT Association website, inquiring with local individuals knowledgeable in website design, talking to Hawaii Speech Association.

-The work group agreed that we wanted to pursue a platform where there is no coding knowledge necessary and it's easy to begin with little training while having the feature capabilities of: purchasing, event hosting, emailing to membership including newsletter, Announcement real, COVID News/updates, Board meeting announcements and minutes posted, Job board, Event page, Volunteer sign up, Legislative updates

-We agreed that we thought we should move away from a blog style website to a more information style website with a contact us tab.

-We then researched specific options which included Memberclicks (most common website host for other OT associations), Wild Apricot (Hawaii Speech Association), Wix, Weebly, Squarespace, Your membership (NYSOTA)

-Wix was preferred by 4 of the 5 group members after detailed review of options.

New Website Creation PROPOSAL:

Recommended Hosting platform: Wix Second option: Wild Apricot

Investment: \$49/mo + estimated 40-60 hours of member time to build new website -Member time would be at a board agreed upon rate -Students recruited to help on volunteer basis and concurrently with a member

Required Work:

Carry over relevant website content and work into these content areas: Home- announcement bar, vision, mission, Calendar (upcoming events), Search Bar Membership- purchase and renew Continuing Education- annual conference, CEU opportunities Community Opportunities: Public relations, Car Fit, job board, KCC information, Mentoring? OTAH Board- officers + bio, meeting minutes, meeting recordings? Media- newsletter/blog Survey- Community platform Legislative: PAC donation, relevant legislative updates

-For completion of website overhaul: Hiring webmaster to complete website overhaul and content creation **versus** keeping the work with OTAH. Much discussion but agreement that we will have a finished and ongoing product that is more in line with who we are as OTAH if members contribute instead of someone without deep knowledge of OT. It would be better to pay a member (lower cost) for their time (if using a user-friendly platform) than someone who is not as knowledgeable about OT and may lose our voice in translation. -On-going maintenance: A committee (Public relations?) to update website, respond to inquiries, receive/post content and create content

-Recruit KCC students!!

-For continued content creation, we recommend the following efforts by the committee: -Email blasts asking for contributions (original and non-original content) -Email blast offering \$5 gift cards for contributions (original content ONLY) if unpaid requests result in no original content contribution after 3 months- progressing to \$10 and up to \$20 if necessary

-Goal to receive 2-3 original content contributions per month (\$180/year) by July 2021